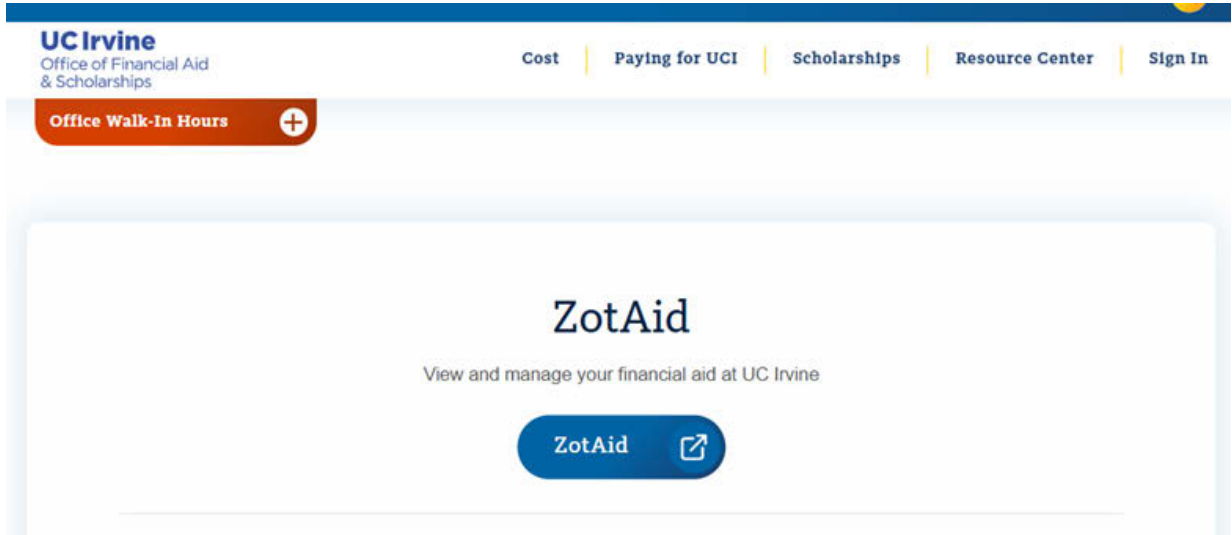
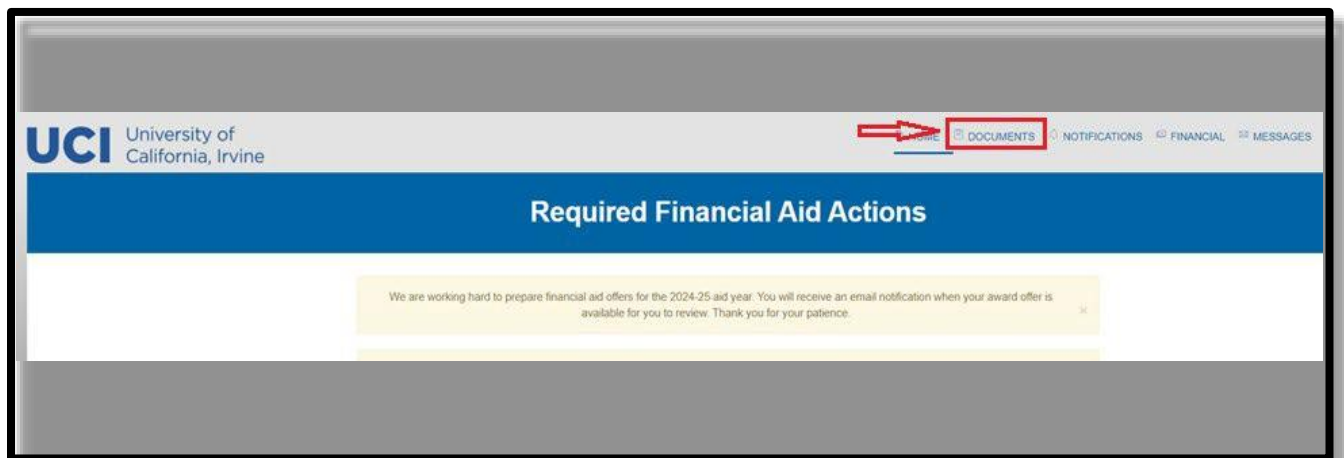


Instructions to submit your 2026-2067 Alternative Loan Certification Request

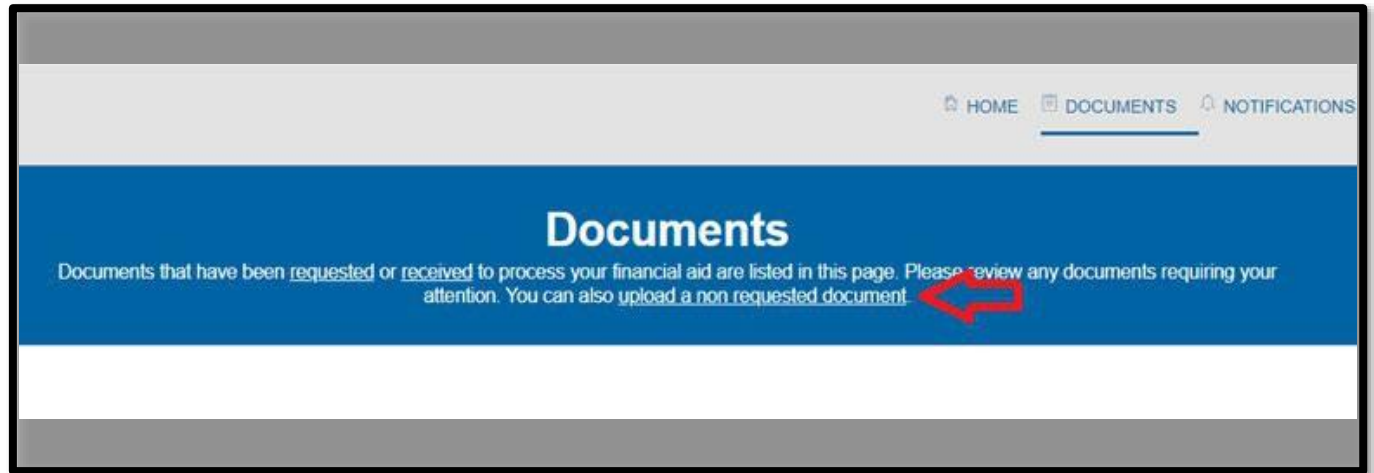
1. Log onto [ZotAid](#)



2. Go to Documents Tab



3. Select “upload a non requested document”



4. Select 'Alternative Loan Certification Request', 'Student' as owner, and '2026-27' as award year:

The screenshot shows the 'Upload Documents' page with the subtitle 'Upload a Non Requested Document'. The form has four columns: 'Document Name', 'Owner(s)', 'Award Year', and 'File'. In the 'Document Name' column, 'Alternative Loan Request Form' is selected. In the 'Owner(s)' column, 'Student' is selected from a dropdown menu. In the 'Award Year' column, '2026-2027' is selected. In the 'File' column, there is a 'CHOOSE A FILE' button and a note: 'Only PDF, JPEG, GIF and PNG files with max size of 50MB.' Below the form, there is a section titled 'Alternative Loan Certification Request (26-27)' with a 'DOWNLOAD' button. Red arrows point to the selected options in the first three columns.

5. Download the Alternative Loan Certification Request form:

Upload Documents

Upload a Non Requested Document

Document Name	Owner(s)	Award Year	File
Alternative Loan Request Form	Parent Parent Spouse Student Student Spouse	2026-2027	CHOOSE A FILE Only PDF, JPEG, GIF and PNG files with max size of 50MB.

Alternative Loan Certification Request (26-27)

Please **download this file** and fill in the requested details directly into the document form. Once completed, upload the file to submit the requested document to continue processing your financial aid verification.

DOWNLOAD

6. Upload the completed form in the area of the screen that says 'CHOOSE A FILE':

Upload Documents

Upload a Non Requested Document

Document Name	Owner(s)	Award Year	File
Alternative Loan Request Form	Parent Parent Spouse Student Student Spouse	2026-2027	CHOOSE A FILE Only PDF, JPEG, GIF and PNG files with max size of 50MB.

